

Buntingford u3a
Privacy Policy
A Charity registered in England & Wales, No. 1185575

1. Who we are

This privacy notice applies to all information we, the Buntingford u3a, collect, use and process about you as a member of the Buntingford u3a in relation to the services you receive from us or from the Third Age Trust (TAT), which is the national organization which coordinates and regulates u3a activities.

We respect individuals' rights to privacy and to the protection of personal information. "Personal information" means information about a living individual who can be identified from that information, either by itself or when it is combined with other information.

2. The information we process

We collect and process various categories of personal information at the start of and for the duration of your membership and beyond, subject to appropriate retention periods. We will limit the collection and processing of information to information necessary to achieve one or more legitimate purposes as identified in this notice.

Personal and confidential information may include:

- a) Basic personal information, including name and address, date of birth and contact details
- b) Financial information, including membership payment details
- c) Information about the u3a services to which you subscribe
- d) Information of a contact who may be contacted in the event of an emergency at a u3a event.

We may also process certain special categories of information for specific and limited purposes, such as the claiming of Gift Aid from HMRC or the subscription to services provided by TAT. We will only process special categories of information where we've obtained your explicit consent or are otherwise lawfully permitted to do so.

Other than stated above, we will not pass your information to any other party.

3. How we obtain information

Your information is made up of the personal information we collect and hold about you from your membership application form and any other such information as you may give us.

Advertising or targeting cookies or similar technologies are not used by us on our website. No tracking information is collected or used.

4. Your rights

We want to make sure you are aware of your rights in relation to the personal information we process about you.

- a) You have the right to receive a copy of all information we hold about you
- b) You have the right to require us to rectify any error(s) in that information
- c) You have the right to require us to erase any or all information
- d) You have the right to restrict the uses to which we put the information

Note that exercising some of these rights may mean termination of your membership of the u3a.

To exercise any of these rights, please contact any member of the committee.